

# Arkansas Humanities Council

## Guidelines for

### Raising Education Achievement and Competence in the Humanities (R.E.A.C.H.) Grant Application

#### Who May Apply

The Arkansas Humanities Council invites grant applications from kindergarten through twelfth grade public, private, or parochial schools within Arkansas. Not-for-profit organizations may apply for a R.E.A.C.H. grant if they are working collaboratively with a local school and/or school district and the school is the primary beneficiary.

#### Eligibility Requirements

To apply for a Raising Education Achievement and Competence in the Humanities (R.E.A.C.H.) grant, the applicant organization must meet the requirements set forth by the Arkansas Humanities Council:

- The project must have a strong humanities component and must include one or more of the following: language studies, history, anthropology, archeology, social studies, ethics, English language arts, English as a Second Language (ESL), English Language Learners (ELL), and literacy.
- The school must be located in Arkansas.
- The school must secure at least one or more humanities scholar(s) for the project and a signed Humanities Scholar Participation Agreement form must be submitted for each.
- It is required that a humanities scholar from outside the school be secured for the project. For example, the scholar may be a literacy specialist from the school district or teach history at a local college or university (A humanities scholar is someone who has expertise in the humanities stated above.)
- In order for an application to be considered, the school principal and district superintendent must approve and sign the cover sheet accompanying the grant application.
- The grant period must not exceed one year.
- The grant request must not exceed the \$3,000 limit. A detailed budget is required.
- The project must correlate with the Arkansas Department of Education Curriculum Frameworks or the Common Core Curriculum Frameworks.
- All professional development conferences must be an Arkansas Department of Education sanctioned conference.

- The application must include a concrete and verifiable evaluation process which clearly indicates the outcomes of the project based on evidence such as a comparison of a pre- and post test of knowledge or skills. Other evidence could be a comparison of pre- and post attitudinal surveys.

## **Eligible Activities**

Raising Education Achievement and Competence in the Humanities (R.E.A.C.H.) grant may be used for the following.

The following expenses are eligible for inclusion within the grant application\*:

- Books and E-books (individual and classroom sets): All books must have a humanities content component within the text and must augment what is being studied in the classroom
- Assistive technologies for students with disabilities
- Bilingual materials and books
- Maps and globes
- Language software
- Equipment (\$1,000 limit): computers, printers, cameras, etc.
- Educational software
- Paper, pencils, pens, and other similar items
- Field trips (bus driver fees, fees for the use of the bus, and entrance fees up to \$1,500)
- Funds may not be used for food unless for teacher or librarians attending professional development workshops and conferences.
- Substitute teachers (licensed or non-licensed)
- Honoraria (may not exceed \$250.00 per person)
- Fees for authors and guest lecturers (up to \$500.00)
- Mileage (up to .56 per roundtrip mile)
- Exhibits (\$500 limit): permanent, temporary, or traveling
- Teacher and librarian professional development (in-state or out of state)
- Pre-service teachers are eligible but must have an assigned school or education cooperative as the applicant organization at the time of grant submission
- Travel expenses for teachers and librarians attending conferences (lodging, meals, airfare, and mileage)
- The purchase of books while attending professional development conferences is encouraged, but a list of book titles, authors, and pricing must be submitted at the time of grant application submission.
- Conference registration (in-state or out of state)

**\*The above represents just some of the allowable expenses for the R.E.A.C.H. grant. If uncertain as to whether or not a requested item is allowable, please contact Jama Best, Senior Program Officer at 501.320.5761 or [jamabest@sbcglobal.net](mailto:jamabest@sbcglobal.net) .**

### **Deadline for Submission**

The deadline for R.E.A.C.H. grant applications is first day of each month (except December). This is a postmarked date.

Please mail the **original signed application and one copy** to Jama Best, Senior Program Officer, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock, AR 72201.

### **Grant Period**

The following timeline for processing grant applications and implementing projects is stated below.

- Deadline for submission: First day of each month
- Grants awarded: During the last week of each month, except December.
- Funds availability: On or around the 15<sup>th</sup> day of the month following the month in which application is received and awarded.
- Grant evaluation report deadline: Final reports are due 90 days following the end date of the grant period.

### **Applications**

Applications for the Raising Education Achievement and Competence in the Humanities (R.E.A.C.H) grant may be obtained through the Arkansas Humanities Council website [www.arkhums.org](http://www.arkhums.org) or by contacting Jama Best, Senior Program Officer, Arkansas Humanities Council, 407 President Clinton Avenue, Suite 201, Little Rock, AR 72201, 501.320.5761 or [jamabest@sbcglobal.net](mailto:jamabest@sbcglobal.net) .

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